



# NORTH SOUND BEHAVIORAL HEALTH ADMINISTRATIVE SERVICES ORGANIZATION

## BOARD OF DIRECTORS MEETING MINUTES

February 13,  
2020

### Board of Directors Members present:

- Jill Johnson, North Sound BH-ASO Chair, Commissioner, Island County
- Darcy Cheesman, Legislative Aid; designated alternate for Sam Low, Snohomish County Council Member
- Pat O'Maley Lanphear; North Sound Behavioral Health Administrative Services Organization Advisory Board Chair, Snohomish County
- Cammy Hart-Anderson; Human Services, designated alternate for Dave Somers, Snohomish County Executive
- Nicole Gorle; Legislative Analyst, designated alternate for Stephanie Wright, Snohomish County Council
- Bill Watson; Council Member; San Juan County
- Rud Browne, County Council Member, Whatcom County
- Regina Delahunt; County Health Department Director, Whatcom County, designated alternate for Satpal Sidhu, County Executive
- Sarah Hinman; Public Health, Skagit County, designated alternate for Ken Dahlstedt, Commissioner

### North Sound Behavioral Health Administrative Services Organization (BH-ASO) staff present:

- Joe Valentine; Executive Director, North Sound BH-ASO
- Margaret Rojas; Assistant Director, North Sound ASO
- Darrell Heiner; Accounting Specialist, North Sound BH-ASO
- Linda Crothers, Quality Specialist, North Sound BH-ASO
- James Dixon Quality Specialist, North Sound BH-ASO
- Angela Fraser-Powell, Quality Specialist, North Sound BH-ASO
- Joanie Williams; Administrative Manager/Clerk of the Board, North Sound BH-ASO
- Maria Arreola; Advisory Board Coordinator, North Sound BH-ASO
- Lisa Hudspeth; Administrative Assistant III, North Sound BH-ASO

### Guests present:

Carola Schmid  
Brandon Foister

### Call to Order and Introductions – Chair Johnson

The Chair called the meeting to order and initiated introductions

### Revisions to the Agenda – Chair Johnson

The Chair asked if there were any revisions to the Agenda; there were none

### Approval of the January 9<sup>th</sup>, 2020, Minutes, Motion #20-05 – Chair Johnson

Bill Watson moved the motion for approval, Cammy Hart-Anderson seconded, all were in favor, motion #20-05 carried

### Comments & Announcements from the Chair

- Island County Stabilization Facility is ahead of schedule for opening (September versus October)
- Funding that was requested from the Legislature is still moving forward
- Washington State Association of Counties (WASAC) conversations took place regarding behavioral health and improvement of feedback loop

**Reports from Members****Snohomish County, Cammy:**

- Thanked the Board for allowing Carola and Brandon to come and present on Crisis Services
- Positive data was given pertaining to the Carnegie Resource Center and the Diversion Center

**Whatcom County, Regina:**

- Crisis Stabilization Facility is moving along
- Regina is retiring on February 28<sup>th</sup>
  - An invitation was sent out for her Retirement Party

**Comments from the Public**

There were no comments from the public

**Mobile Crisis Outreach Overview**

- Snohomish County (Carola Schmid) and Compass Health (Brandon Foister)

Brandon and Carola gave presentations on the Mobile Crisis Outreach Teams.

They answered questions from the Board Members.

**Report from the Advisory Board (AB)**

Pat gave the report from the Advisory Board and spoke about the trip to Olympia. The AB members met with 25 legislators and spoke about the priorities of the Advisory Board.

**Report from the Executive Director**

Due to time constraints, the Executive Director Report was referenced, versus each item being discussed.

Linda Crothers, North Sound BH-ASO Sud Specialist, gave an overview of the Medication Assisted Treatment Prescription Drug & Opioid Addiction (MAT PDOA).

**Report from the Finance Officer**

Joe gave the report from the Finance Officer.

**Report from the Governance Operations Committee**

- Chair Johnson said that the Chair and Vice-Chair nomination process is open today and will remain open until the April 9<sup>th</sup> Board of Directors Meeting.
- The nominations will be voted on during the April Meeting.
- Nominations made today were for Ken Dahlstedt and Jill Johnson for Chair.
- Nominations made for Vice Chair were Rud Browne and Bill Watson.

It was noted that when the agenda for the April meeting gets sent out the, Clerk of the Board will send out the names of who was nominated during today's meeting.

There will be 2 separate motions to be voted on: one for Chair and one for Vice-Chair.

*All matters listed with the Consent Agenda have been distributed to each Member for reading and study, are considered to be routine, and will be enacted by one action of the Executive Committee with no separate discussion. If separate discussion is desired, the item may be removed from the Consent Agenda and placed on the Regular Agenda by request of a Member.*



**Consent Agenda****Motion #20-06**

- To review and approve the North Sound Behavioral Health **Administrative Services Organization** claims paid from January 1st, 2020, through January 31st, 2020 in the amount of **\$1,690,063.80**. Payroll for the month of January in the amount of **\$136,916.69** and associated employer benefits in the amount of **\$31,063.59**.

Bill Watson moved the motion for approval, Nicole Gorle seconded, Motion #20-06 carried

**Motion #20-10**

- To review and approve the North Sound **Behavioral Health Organization** claims paid from January 1st, 2020, through January 31<sup>st</sup>, 2020 in the amount of **\$991,354.46**

Bill Watson moved the motion for approval, Darcy Cheesman seconded, all in favor, motion #20-10 carried

\*\*\*

**Action Items**

*For Executive Committee Approval*

**Summary:****Skagit County**

Skagit County is requesting authority to use BHO cash balance to pay the BHO close out expenses. Under normal circumstances there is a budget, for Skagit County to pay out expenses, but with the BHO closing on 12/31/19 there is no BHO 2020 budget.

**Motion #20-07**

- Authorize Skagit County to use the BHO cash balance to pay BHO close out expenses for 2019.

Bill Watson moved the motion for approval, Regina Delahunt seconded, all in favor, motion #20-07 carried

\*\*\*

*For Executive Committee Ratification*

**Summary:****Community Action of Skagit County**

Community Action of Skagit County provides Opiate Outreach Services in Skagit County. This amendment was inadvertently left off the January agenda. The contract will automatically renew on July 1, 2020 for one (1) additional year through June 30, 2021, this amendment provides funding for the period of January 1, 2020 through June 30, 2020.

\*\*\*

**Motion #20-08**

- North Sound BH-ASO-CASC-SABG-19-20 Amendment 1 providing additional funds in the amount of \$50,000 for the six-month period. For a new maximum consideration of \$100,000 for the twelve-month period. The current term of the contract is July 1, 2019 through June 30, 2020.

Bill Watson moved the motion for approval, Nicole Gorle seconded, all in favor, motion #20-08 carried

\*\*\*

**Summary:****HARPS**

- Health Care Authority (HCA) offered an Amendment to the HARPS contract to add \$50,000 for Substance Use Disorder housing subsidies for the Compass Health HARPS program in Snohomish County. These subsidies are for individuals undergoing treatment for a substance use disorder and eligible for the HARPS program criteria. This amendment came in prior to Compass Health notifying North Sound of their intent to terminate the HARPS contract. We have a meeting on Tuesday, February 11<sup>th</sup> to discuss the next steps with HCA.

We had a conversation with HCA on 2/12 to discuss our options for the HARPS contract going forward. HCA is supportive of our keeping the contract with the understanding we will be seeking a new provider and suggested we look at the Foundational Community Support (FCS) providers in our region. FCS agencies provide supported employment and/or supported housing services. We will be reaching out to the FCS providers in our region to gauge interest, fortunately we have contracts with a number of the FCS providers.

**Motion #20-09**

- Health Care Authority-North Sound BH-ASO-HARPS-19-20 Amendment 1 to provide an additional \$50,000 for SUD subsidies for the period of January 1, 2020-June 30, 2020. The new maximum consideration on this contract is \$566,440 with a current term of July 1, 2019 through June 30, 2020.

Regina Delahunt moved approval of the motion, Bill Watson seconded, all in favor, motion #20-09 carried

\*\*\*

**Discussion Items**

- Agency Monitoring Plan, Margaret Rojas, North Sound BH-ASO Assistant Director

Margaret gave an overview of the Agency Monitoring Plan and referenced the documents that accompanied the plan.

The attachments included:

- The Audit Process
- North Sound BH-ASO Utilization Review
- North Sound BH-ASO Auditing Tool
- North Sound BH-ASO Program Integrity Audit Tool
- 2020 Vendor IT Security Risk Assessment Form
- Mobile Crisis Outreach-Crisis Intervention and ITA Investigation Services
- Crisis Mental Health Services-General
- North Sound BH-ASO Fiscal Auditing Tool

**Adjourn:** 2:59 p.m.

*Next meeting: April 9th, 2020 (No Meeting in March)*

*Respectfully Submitted*



*Joanie Williams*

*Clerk of the Board*